

Sale Participation Agreement

SWW Kidsignment!

Want to take part in this sale?

Follow these steps:

Step 1- Register

Go to www.swwfamily.com and sign up as a consignor. Public registration for the Spring/Summer SWW Kidsignment sale has begun and will continue until Tuesday, March 20, 2012. An \$8 registration fee will be deducted out of the seller's proceeds and will be due to SWW Kidsignment regardless of the proceed amount. The consignor will earn up to 70% of the proceeds of their sales (less sales tax). Consignors who volunteer for at least one (4 hour) shift will earn 70% of their sales (less sales tax). Consignors who do not volunteer will earn 60% of their sales (less sales tax). Sellers who register online and do not sell or check-in will still owe the \$8 fee, unless the consignor unregisters from the sale by Sunday, March 18, 2012. Each consignor may not exceed 350 items. *

*Consignors wishing to consign more than 350 items will be charged an additional \$8.00 fee and will need to schedule two consecutive drop-off appointments. For questions email cwilson@swwfamily.com.

Step 2 - Enter, prepare and tag your items

• Begin preparing, washing and tagging your items. All items must be laundered and free of odor. **STAINED ITEMS WILL NOT BE PLACED ON THE SALES FLOOR** (consignors failure to check items prior to drop-off may jeopardize participation in future sales). Organize your items by size and gender before beginning the barcoding entry process. This will make your tagging process fast and easy. Keep items in order until you print and attach tags, as barcoded tags will print out in the order of item entry (unless printed manually, one at a time).

What you will need to prepare, enter and tag items:

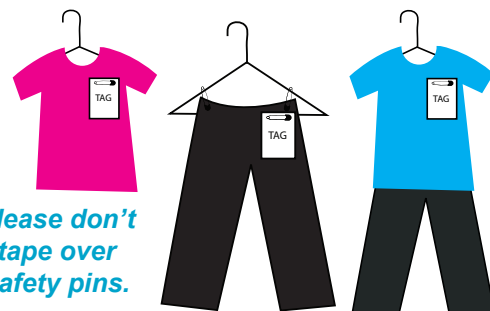
- internet connection and printer
- heavy paper (for printing barcoded tags)
- hangers (all clothing must be on hangers) Need hangers? Don't buy any without contacting us first – We may have some. Please call 360-807-8203.
- ziplock bags (to secure loose items)
- safety pins (to attach tags to clothing)
- scotch tape/zip ties and hole punch (make hole in tag, string tag around dolls, stuffed animals, etc.)

• Go to www.swwfamily.com and login with your consignor ID (given upon registration) to enter items to sell and create barcoded tags. If you would like some sample prices please see the pricing guide on our site. These are just samples - please feel free to price your items to sell! Ebay and other online sites may be used to determine pricing of items as well. During item entry you will be able to choose to discount each item (50% off Sunday) or donate the item to a local charity at the end of the sale, we will provide receipts for tax purposes.

• Print tags on white stock paper at your highest quality printer setting. When cutting tags, be sure you are cutting where indicated and that the barcode is intact at the bottom of each tag. When a customer buys your items, the barcodes are scanned so we can see the seller information on tags. This keeps track of the items you have sold and ensures you are paid accurately at the end of the sale. Items not tagged correctly will not be accepted at check-in. Heavy stock paper is recommend to lessen the event of tags ripping.

• All items must be priced at a minimum of \$1.00 and must be in half dollar increments (i.e. \$1.00, \$1.50, \$2.00, \$2.50, etc. NOT \$2.25, \$2.75, etc.). We recommend selling at least 15 items or a \$25 dollar minimum, as the \$8 seller participation fee will be due regardless of dollar amount sold.

CLOTHING LOTS, TOY LOTS, ETC. MAY NOW BE SOLD. Group them similar to online auction sites. Consignors selling lots must contact staff prior to entering lot items to be sure entry is done correctly.



*Please don't
tape over
safety pins.*

- All clothing must be on a hanger, hook facing the right leg/arm of the clothing, with safety pinned tag to the upper left side of the clothing, (left arm/leg side). Use only one tag for sets and label "2 piece set" (for example) on the tag.

- Clothing quality: Clothing must be new or like-new quality. No odor, no rips, no tears, no stains, no missing buttons, no broken zippers. If you bring items to the sale and upon inspection, at any time, they do not meet our quality criteria, they will not be sold. Compliance with these terms allows us to have quality items and a successful sale. We reserve the right to not accept any item not meeting our above mentioned criteria. Iron clothes if needed - the better they look the faster they will sell!

- **Clothing lots, toy lots, etc. may now be sold.**

Lots will be featured in our Friday pre-sale as well as available to the public during the weekend sale days.

Lots will be available for online viewing prior to the sale if the consignor chooses (as is highly recommended) to upload pictures to our site.

For security reasons, lots will not be able to be opened for viewing during the sale. Purchases will be made based on the photos shown and description given, much like online auction sites. As with the rest of our sale, all purchases are final.

Interested in selling clothing/toy lots?

Consignors selling lots must contact staff prior to entering lot items to be sure entry is done correctly.

(If items are not entered in the proper fashion, we will not be able to account for them in the proper way, i.e. not able to track your inventory and pay you correctly, so we simply will not be able to put them on the sales floor if proper criteria is not met.)

Please contact cwilson@swwfamily.com with questions.

- Secure loose items (shoes, socks, toys) in a zip lock bag and tape the barcoded tag to the bag. **Remember to only tape the top of the tag so that it may be removed during checkout.** We remove and keep all tags at checkout.

- Toys and items running on batteries must have working batteries to ensure they are in working condition. Many local dollar stores have low cost batteries. If batteries are not working at anytime during the sale the item will be set aside and not sold.

- All items must be children related. Items may not be perishable. Items must be in new/gently used condition.

- All sellers must read the safety agreement. Sellers are required to check the Consumer Product Safety Commission (CPSC) website at <http://www.cpsc.gov/cpscpub/prerel/prerel.html> and ensure that items being sold meet current standards and laws. No car seats will be accepted.

Step 3 - Schedule your drop-off time and volunteer shifts

Set up your drop-off appointment and your volunteer shift (optional, but allows you access to the pre-sale and an additional 10% of your sales!) through our online system. Set your appointments early so you get your preferred slots!

Step 4 - Drop-off and check-in

- Bring your items to the sale separated by gender and sizes.

- Items that are found offensive, inappropriate or lacking quality will not be accepted.

- During check-in, your items will be inspected and added to the sales floor.

- Please remember, drop-off times are scheduled for 60 minutes, but this is an estimate and will fluctuate depending on the number of items, etc. Consignor participation is required at drop-off.

Step 5 - Shop!!!

- Consign & volunteer and shop the pre-sale.

- Shop all weekend long and purchase everything you need for your children!

Step 6 - Stay up-to-date with your sales progress

- Check in online after each sales day to see the status of your items. (This is something we strive for, but appreciate your patience as it is not guaranteed.) Printed, itemized sales documents will be provided at pick-up on Sunday, March 25th. Checks will be mailed 4 weeks upon the close of the sale.

Donations from previous sales have benefited the following organizations:

- SAFE Family Ministries
- LC Foster Parent Association
- The Care Center
- Twin Cities Mission for Women
- Visiting Nurses
- Goodwill
- Growing Places Thrift Shop

